

NATIONAL SPRINT REGATTAS

SUMMARY OF TEAM LEADERS' RESPONSIBILITIES

PRE-REGATTA – At the Club and when submitting entries.

- Notify any changes of Team Leader and Deputy Team Leader, including contact details for both.
- Discuss any plans to change the club's racing colours with the Club Colours Official on Regatta.ClubColours@vol.britishcanoeing.org.uk
- Ensure the club you are representing is affiliated to British Canoeing, SCA, CANI or CW.
- Ensure all paddlers you register have achieved the relevant standards (time and proficiency) to compete at National Regattas.
- Ensure paddlers hold current 'On The Water' British Canoeing, or full SCA, CW or CANI membership before submitting their entries.
- Update paddler information as required via the Online Entry System.
- Ensure that paddlers understand the BC Sprint Racing Competition Rules and the Terms/Conditions of Participation at National Regattas.
- Encourage paddlers to purchase their own Canoe Sprint Handbook.
- Advertise the National Regattas to club members.
- Submit the regatta entries via the Online Entry System by the closing date and **arrange prompt payment of the race fees.**
- Check the timetable for clashes and problems. Check the regatta Start Lists to ensure all your entries are shown correctly.
- Check for and pass on to your club members any additional/altered rules, safety information, COVID-19 requirements or other changes notified via the Team Leaders meeting, Programme, and Regatta Bulletins.

BEFORE THE START OF RACING

- Ensure paddlers and their boats are adequately prepared for the conditions.
- Ensure that all paddlers are aware of and comply with all safety measures.
- Check that boats have sufficient and visible additional buoyancy to keep the boat floating level with the surface of the water and able to support the crew when capsized.
- Attend the online Team Leaders meeting to check the club's entries and that all crew changes or deletions submitted electronically before the meeting have been accepted.
- Late Entries may be accepted only by the Chief Official at the Team Leaders meeting, if there are lanes available.
- Advise paddlers of any changes and/or alterations to the programme.

DURING COMPETITION

- Ensure paddlers arrive on time for their races with the correct lane number, and wearing club colours which are visible.
- Ensure that K4s/C4s, if required, are booked in advance. There is no charge for boat hire.
- Be available during the competition to act on behalf of your club regarding further crew changes or deletions.
- Be available during the competition to answer queries or receive notification of disqualifications, problems or protests involving paddlers from your club.
- Collect from, and promptly return to, the Information Desk all Long-Distance Race Numbers. A deposit of £10.00 is required.

AFTER THE REGATTA

- Share the Official Results with your club members.
- Advise your club paddlers of any promotions or demotions

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