



BRITISH CANOEING SPRINT RACING COMMITTEE

DATE: Sunday 18th March 2018

TIME: 13.05

**VENUE: Tim Baillie & Etienne Stott Room
British Canoeing Offices
Lee Valley White Water Centre**

Attended:

Committee members: Alan Laws (Chair), Cathy Wynne, Margaret Chapman, Michael Bannister, Paul Dimmock, Phil Caisley, Roland Lawler.

Visitors: Anna Gray (BC),

Item No:

Minutes – Approved 6th July 2018

Due to adverse weather condition (snow storms) in parts of the country that made it unsafe for some members to travel, additional apologies were received on the day.

1 **Apologies:** SRC: Imogen Collins: Ann Hoile: John Hoile: Louise Clive:

Nicole Williams: BC: Guin Batten: Justine Willmott: Regional Rep: Jim Rossiter:

2 **Declaration of Interests:** All annual forms now completed and signed off.

3 **Approval of SRC Minutes for: 21st January 2018:**

Minutes approved as circulated: Proposed: PC: Seconded MB: –

Agreed unanimously

4 **Matters arising from Minutes**

21/1/18 Item 7: 2018 Handbooks –. MB will now invoice for those sold. –

Action MB

Unsold books were returned to CW. This method of distribution has worked well with majority of copies now distributed. Remaining few copies will be available for sale at the National Regattas or by post. –

Action CW

Item 8: SRC Safeguarding Training log tabled for members to review and update their training details etc. – Log held by CW

Item 13: SRC K4 Loan Strategy: Held over –

Action JH+CW+IC

Item 14: English Council Meeting – AL is now available to attend –

Action AL

26/11/17 Item 14 d) Demotions: Following the discussions at the ACM, RC will trial a method to notify Team Leaders of their club's proposed demotions and requesting comments on the re-ranking proposed before demotions actioned. Process to be reviewed in the autumn. –

Action CW

Item 14 g) Adjustment of Women's Standards: A trial to monitor the working impact of running 2 separate standards by the regatta promotion team will be set up. Impact to be evaluate at the end of the season. –

Action RC



BRITISH CANOEING SPRINT RACING COMMITTEE

Item No:

Minutes Cont'd

5 Chairman's report: AL

The Chair's report was circulated prior to the meeting, AL added that Keith Hampton who is conducting a BC review of Event Safety Management, considering the responsibilities, recording and training of Event Safety, would be contacting AL + RC (Regatta Committee) for their input.

6 Treasurer's report: MB Review of the SRC's current account was shared.

a) **2017/2018 BC support proposal: MB/AL:** BC has confirmed SRC award for this financial year as £2,000 for SRC admin cost, plus £8,000, for support of athletes in Non-Olympic events and/or Non-Programme Athletes selected for the GB teams. If there is an underspend on athlete support, the remaining funds are to be used to co-fund the Start Gate costs for the national regattas.

b) **SRC 2018 Budget Review: MB** Updates to our 2018 budget were agreed with some development items being deferred as a reflection of our limited income and commitments for the current financial year.

i) Development Plan – Live results/Draws System and the Regatta Management System: BC confirmed both projects are 'capital funded from BC. Further development on both is planned with both having funds remaining to complete project within budget.

ii) Race Coach Award – SRC Support for the new awards: SRC support in principle – **agreed**, although administration details to be discussed, confirmed and agreed later when that information is available.

c) **Regatta Committee Budget Review: LC.**

An updated RC budget had been circulated prior to the meeting.

7 Summary of ITO appointments: CW

An appointment summary was circulated. The possibility of a Sprint ITO Seminar and Exam has been raised by the ICF. If this goes ahead the RC would wish to put forward several officials as candidates. –

Action RC

8 National Regatta Update:

a) **Chairman's report: JH.** Report circulated. Finance, item 4, the Regatta Committee request assistance from the SRC to fund the introduction of Regatta Official Log book as a training aid, record of areas of experience etc. – **Agreed** –

Action RC

b) **Development Plan, Regatta IT improvement Update: PC** - Research into the approximate cost for us to acquiring our own Time/Finish/Start system, hardware & software for use at national regattas has been initiated. Regatta Officials were canvassed at a recent workshop for their suggestions on what to look for in a new system, these ideas yet to be collated plus further research required for possible available systems. –

Action PC



BRITISH CANOEING SPRINT RACING COMMITTEE

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Minutes Cont'd

- 9 **Regatta Planning – 2019 dates @ NWSC: CW**
Report already circulated, no questions raised or additional information to add at this time until regatta dates are confirmed by NWSC. – **Action CW**
- 10 **Autumn ACM + Social Event/Trophy Presentations planning: NW**
Held over as NC unable to attend
- 11 **SRC Terms of Reference, updated draft for discussion: MC+CW**
A draft working paper circulated prior to the meeting with notes and highlights was explained by MC. With many complicated issues to consider, the focus at this meeting was to confirm some basic issues as the starting point from which to grow the completed document. An updated draft working paper will be circulated for members to confirm agreed changes plus any additional comments for discussion at the next meeting – **Action MC+ ALL**
- 12 **Development plan:**
- a) **London Sprint regatta review: CW –**
Report circulated – Considering the lack of suitable dates it was agreed not to hold the event in 2018 but would plan for an event in 2019. – **Action Chair /Sec to include this item on agenda for first meeting after the ACM.**
- b) **Sprint Competition Review: AG** It was agreed AG to put together initial draft papers to be worked up for a Competition Review group to be formed. – **Action AG**
- 13 **Next Meeting:** 17th June
Time: TBC **Venue:** Lee Valley White Water Centre – TBC
Meeting closed at: 17.05