



BRITISH CANOEING SPRINT RACING COMMITTEE

DATE: Friday 6th July 2018

TIME: 20.05

**VENUE: The Dart Meeting Room
British Canoeing Offices
Holme Pierrepont Country Park
Adbolton Lane, Nottingham NG12 2LU**

Attending

Committee members: Alan Laws-Chair (AL), Ann Hoile (AH), Cathy Wynne (CW), Imogen Collins (IC), John Hoile (JH), Margaret Chapman (MC) [via conference call], Roland Lawler (RL)

Others: Anna Gray (AG)

Item No:

MINUTES

- 1 **Welcome and Introduction:** AL thanked everyone for fitting in this meeting on a busy evening before the regatta, time was limited due to the Office's being locked by security at 22.00. The prime focus for the meeting was agenda item 6: The draft SRC Terms of Reference.
- 2 **Apologies:** Regional Rep, Jim Rossiter.
Committee BC/PD Phil Caisley; Michael Bannister; Louise Clive; Paul Dimmock; Nicole Williams
Gemma Wiggs, Paul Ratcliffe, Justine Willmott
- 3 **Declaration of Interests:** No new declarations were raised.
- 4 **Approval of SRC Minutes for: 18th March 2018:**
The title of the meeting room required correcting on the circulated Minutes; with that amended. JH proposed, IC seconded that the corrected minutes be approved. Unanimously **Agreed**.
- 5 **Matters arising from past Minutes**
21/1/18 **Item 8: SRC Safeguarding Training log** **Action: CW + All**
Item 13: SRC K4 Loan Strategy: Held over **Action: JH+CW+IC**
18/3/18 **Item 7: Sprint ITO Seminar and Exam:** A report on the probability of an ITO Seminar/Exam being held in March 2019 was circulated prior to the meeting.
Item 9: Regatta Planning: A report, circulated prior to the meeting confirmed the dates for the 5 regatta weekends at NWSC in 2019, as 30th-31st March, 27th-28th April, 1st-2nd June, 29th-30th June & the 31st Aug-1st Sept.
Item 12 b): Sprint Competition Review: The working group's 'Terms of Reference' plus a Notice calling for 3 members, plus the Chair, from the flatwater community to be part of the group, had been firmed up, the Notice is now posted on the website; application deadline the 24th July.
The SRC/RC appointed 2 members, JH and IC to be part of the Review group. The SRC proposed that LC, AL and CW be part of the 'Short List' panel



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- 6 **SRC Terms of Reference, updated draft for discussion:** MC circulated an updated draft T of Ref, following talks between CW, MC, DJ & AG when several queries previously raised had been addressed.
- a) The committee consider all individual items, from item 1) the Title of the Committee through to 9.2. Trophies. Some were agreed as they stood or with only minor adjustments to the wording as these had been considered at an earlier meeting. Other items required very lengthy discussions before a conclusion could be reached and agreed by the SRC.
- b) Some other Items under Item 4) 'Responsibility' and 5) 'Appointment of the Committee'; in principle were agreed but adjustment to wording was required to reflect this. Wording to be worked up after the meeting. **Action: MC+CW**
- c) Item 4.3.3: required further information before being firmed up. **Action: AL**
- d) Item 7. Finances of SRC: Items 7.1 to 7.6. As neither the SRC or Regatta Committee Treasurers' were unable to be present, this section is pending awaiting comments from the Treasurers. **Action: AL to contact MB + LC**
- e) Item 8.14: It was questioned if this was necessary. **Action: AG**
- f) An updated working draft will be circulated to the SRC with the relevant changes when there are answers to the 2 queries and the outstanding items agreed but needing re-wording having been worked up. **Action: MC+CW**
- 7 **Autumn ACM agenda + Social Event/Trophy Presentations planning:**
- a) A paper circulated prior to the meeting noted which committee members are coming to the end of their term of office. Those members standing for re-election were reminded that nominations are required by 1st August. The deadline is the same for any agenda items to be discussed at the meeting. A notice with this information is in the Regatta programme and posted on the SRC website. **Action: CW & MC+RL+MB +AL**
- b) Arrangements are in hand with Wey Kayak Club for the social arrangements for the day. Similarly, arrangements for the Speaker(s) are ongoing. **Action: AL & IL +WEY**
- c) Plans for the Trophy presentations are required. **Action: JH**
- d) Plans for Ticket distribution, costs/funding to be agreed: **Action: AL+JH+CW+MB**



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- 8 **Chairman's report:** The Chair's report was circulated prior to the meeting; a suitable date and venue for the first Event Organisers Workshop is still awaited. AL also expressed his concerns on how we could entice more volunteers to become involved with organising the National Regattas. An objective to ponder on, for a future project as part of the Development Plan and the forthcoming Sprint Competition Review.
- 9 **Treasurer's Report & Budget update:** MB provided a written report with an updated balance sheet and profit and loss figures. Current financial position, as anticipated for this time of year.
- a) Regatta Committee Budget Review: LC prior to the meeting provided the updated Regatta Committee's budget. Income is lower than the budget had allowed for so far this year. The merchandising the RC have introduced is being well received, sales already covering the initial outlay.
- b) Further support of Non-Olympic events and/or Non programme athletes: Prior to the meeting details of the 2nd request for support in 2018 had been circulated. SRC members had responded by email prior to the meeting confirming their agreement to this request.
- 10 **National Regatta Update:** JH, circulated the Regatta Chair's Update before the meeting, reported receiving positive feedback from the trial 'Band Together' format at the June regatta: With the first 4 regattas this year from mid - April to early June being very close together this had stretched the Regatta Volunteers: The new BC medals had been well received: There are still ongoing areas of difficulties with issues at HPP and Serco, yet to be resolved: The RC would like to record their thanks and appreciation to Andy Maddock, John Coyne & David Joy for their support with dealing with Serco.
- 11 **Next Meeting:** A date in September will be agreed by email after the meeting. **Action: AL+CW**
- 12 **Meeting finished at 21.55**
Approved 23rd September 2018