

BRITISH SPRINT RACING NATIONAL REGATTAS

SUMMARY OF TEAM LEADERS' RESPONSIBILITIES

PRE-REGATTA – At the Club and when submitting entries.

- Notify any changes of Team Leader and Deputy Team Leader, including contact details for both to regatta.entries@vol.paddleuk.org.uk
- Discuss any plans to change the club's racing colours with the Club Colours Official on Regatta.ClubColours@vol.paddleuk.org.uk
- Ensure your club is affiliated to Paddle UK, Paddle Scotland, Paddle Cymru or Paddle Northern Ireland.
- Ensure all registered paddlers have achieved the relevant standards (time and proficiency) to compete at a British National Regatta.
- Ensure paddlers hold current 'On the Water' Paddle UK, or full Paddle Scotland, Paddle Cymru or Paddle Northern Ireland membership before submitting their entries.
- Update paddler information as required via the Online Entry System.
- Ensure that paddlers understand the Paddle UK Sprint Racing Competition Rules and the Terms/Conditions of Participation at a British National Regattas.
- Encourage paddlers to purchase their own Canoe Sprint Handbook.
- Advertise the Sprint Racing National Regattas to club members.
- Submit the regatta entries via the Online Entry System by the closing date and **arrange prompt payment of the Club's Regatta Entry Tickets.**
- Check for and pass on to your club members any additional or adapted rules, safety information or other changes notified via the emailed Team Leaders' Regatta Bulletins, the Regatta Guide or Programme posted on the SRC website, and updates from the Team Leaders meeting.
- Check the timetable for clashes or problems and the regatta Start Lists to ensure all your entries are shown correctly.

BEFORE THE START OF RACING

- Ensure paddlers and their boats are adequately prepared for the conditions.
- Ensure that all paddlers are aware of and comply with all safety measures.
- Check that boats have sufficient and visible additional buoyancy to keep the boat floating level with the surface of the water and able to support the crew when capsized.
- **Attend the online Team Leaders** meeting to confirm the club's entries, crew changes or deletions submitted electronically have been accepted. Late Entries may be accepted by the Chief Official, during the meeting if lanes are available.

DURING COMPETITION

- Ensure paddlers arrive on time for their races with the correct lane number and wearing club colours which are visible.
- Ensure that required K4s/C4s, are booked in advance of the race.
- Be available during the competition to submit the online forms, on behalf of your club for any crew changes or deletions.
- Be available during the competition to answer queries or receive notification of disqualifications, problems or protests involving paddlers from your club.
- Collect from & return promptly to the Information Desk all Long-Distance Race Numbers. A **£10.00 charged will be applied** to the club for all LD number not returned to the Information Desk the same day as the long-distance race.

AFTER THE REGATTA

- Share the Official Results with your club members.
- Advise your club paddlers of any promotions or demotions.